

CD: EDUCATION PROFESSIONAL SERVICES & HUMAN RESOURCE DEVELOPMENT

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**TO : ALL DISTRICT DIRECTORS
CHIEF EDUCATION : HUMAN RESOURCE DEVELOPMENT
CHIEF EDUCATION SPECIALISTS: CURRICULUM
FET SECONDARY SCHOOL PRINCIPALS**

**FROM : THE OFFICE OF THE CHIEF DIRECTOR
EDUCATION PROFESSIONAL SERVICES & HUMAN RESOURCE DEVELOPMENT**

**SUBJECT : INVITATION TO A NATIONAL SENIOR CERTIFICATE (NSC) DEVELOPMENT &
SUPPORT PROGRAMME**

DATE : 20 JANUARY 2017

1. Kindly be advised that sequel to the attached communication of 12 January 2017 (**Annexure A**), only

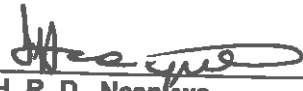
No.	District	No.	District	No.	District
1.	Mbizana	3.	Cradock	5.	East London;
2.	Cofimvaba	4.	Butterworth	6.	Libode; and
7.	Mthatha				

responded positively by the attending the planning session in Mthatha.

2. By the same token, Cradock, East London and Libode neither provided the list of, nor ushered in the required Lead Teachers to participate therein, and Cofimvaba just dropped of such without any Official accompanying and/or taking charge of them.
3. It must, however, be stated that this communication does not nullify **Paragraph 5** of the 12 January 2017 correspondence, wherein various categories of already trained Lead Teachers were identified.
4. It must be emphasized that the situation as highlighted above, created a tremendous vacuum and gaps necessitating that: -
- 4.1 the original plan be reviewed and adjusted with dates ranging from
- 26 - 28 January 2017,
 - 08 – 10 February 2017 and
 - 15 – 17 February 2017 as per attached **Annexure B**;
- 4.2 a list of responsible Subject Advisors throughout the Province be provided, and invited to participate in the initial planned sessions to copy and adapt the required training to their obtaining environments;
- 4.3 subsequent to their participation, they convene an urgent meeting, wherein they would take their Lead Teachers on board; and
- 4.4 actual intended participants, per subject, together with names be provided in the same **Annexure B** not later than 24 January 2017 for the necessary procurement purposes.

5. Since the achievement of the education outcomes and improved learner performance is no longer an option, it is urgent that:-
 - 5.1 responsible Subject Advisors meet and agree on the planned action, such that there is uniform planning and implementation throughout the Province;
 - 5.2 struggling teachers be identified and lists thereof be submitted to Teacher Development and Human Resource Development Chief Directorate, not later than 24 January 2017, besides administering the necessary pre - and post - assessments for the scheduled training; and
 - 5.3 **attendance in such training sessions is compulsory for all FET underperforming schools in Mathematics and Physical Sciences (below 60% pass rate and below Level 3 attainment).**
6. Subsequent to the initial training highlighted in paragraph 3 above, 2 other compulsory sessions have been scheduled as follows: -
 - 15, 16 and 17 March
 - 12, 13 and 14 July 2017
7. It should be further noted that the July session might be split into two different groups to accommodate the intervention made on the struggling teachers, as well as those identified to support the learners for enhanced performance.
8. In order to ensure that the identified Lead Teachers are fully capacitated for the task, it is necessary to submit to the same Teacher Development and Human Resource Development Chief Directorate the required training and development needs pertaining to training facilitation, no later than 24 January 2017.
9. Timeous transportation of the identified Districts Officials & Lead Teachers remains the responsibility of the District, while Schools must take charge of their participants and Teacher Development & Human Resource Development will bear accommodation & Catering costs.
10. It must be emphasized once more that the logistical arrangements pertaining to the venues to be utilized, remain the sole responsibility of the hosting District, in line with the attached proposed programme with the **Annexure C**.

Your co-operation is always appreciated.



H. R. D. Ncanjwa
Chief Director
Education Professional Services &
Human Resource Development

ANNEXURE A



EDUCATION PROFESSIONAL SERVICES & HUMAN RESOURCE DEVELOPMENT

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**TO : ALL DISTRICT DIRECTORS
 CURRICULUM CHIEF EDUCATION SPECIALISTS**

**FROM : CHIEF DIRECTOR – EDUCATION PROFESSIONAL SERVICES & HUMAN
 RESOURCE DEVELOPMENT**

**SUBJECT : INVITATION TO A NATIONAL SENIOR CERTIFICATE (NSC) DEVELOPMENT
 & SUPPORT PROGRAMME**

DATE : 12 JANUARY 2017

1. In August 2016, Department of Basic Education (DBE) initiated NSC development and support programme for 2 Districts (Mthatha and King Williams Town) wherein all Provinces agreed to kick-off with 2 of the 6 identified topics.
2. On targeted implementation roll-out, the Province harnessed the programme by incorporating ICT integration into teaching and learning with the intention to extend it throughout the 23 Districts.
3. In collaboration with (DBE) the second training session is scheduled for 19 January 2017 wherein 9 expert officials from Districts have been identified to participate in Mathematics, Physical Sciences and e-Learning training for Grades 11 & 12.
4. The training schedule is structured in 3 phases as follows: -

Phase	Training Orientation		District	Date	Time	Venue
	Official	Expertise				
1.	Menzi T	Mathematics	Butterworth	19/01/17	15H00 18/01/17 - 08H30 19/01/17	Pretoria
	Tom N		Graaff Reinet			
	Njomani M		Mthatha			
	Molaoa K	P/Sciences	Libode			
	Mgijima Z		East London			
	Juta Z		Butterwoth			
	Nofumba PN	e-Learning	East London			
	Roxo GB		Graaff Reinet			
	Bomoyi N		Mbizana			

ANNEXURE A

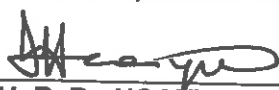
5. In up-scaling the Programme and teaching teachers, each Districts is requested to provide the above mentioned Chief Directorate with a cohort of 3 best performing Lead Teachers for each of the 2 identified subjects in line with: -

Phase	Application of Multiplier – Effect	Date	Time	Venue
2.	<ul style="list-style-type: none"> complete Curriculum Vitae (CV) attachments detailing qualifications and experience within the area of competence. profile of productivity of 85% and above (unbroken analysis of results) for at least 3 consecutive years or more). 	18/01/2017	08H00	Zwelitsha
	Meeting of District Officials recently and/or previously trained by DBE, for consistency.	20/01/2017	14H00	TRINSET
	Orientation Session - NSC Training of District Officials recently and previously trained by DBE, together with: - <ul style="list-style-type: none"> Identified Masters' students from University of Western Cape; e-Learning Officials as per attachment; and Identified 5 Topmost Mathematics & P/Sciences students from NMMU 	20/01/2017 to 22/01/2017; 20/01/2017 Arrival Date	08H30	TRINSET

6. For full blown roll-out the Department has identified 6 Programme Delivery Centres as follows:-

Phase	Implementation Roll-out	Date	Time	Venue
3	<ul style="list-style-type: none"> Training of Grades 11 & 12 Teachers - Maths & Science National Senior Certificate (NSC) Development and Support Programme. Districts to identify the nearest centre and submit list of expected attendants for procurement purposes by 18 January 2017 	26/01/2017 to 28/01/17 25/01/17 Arrival Date	08H30	TRINSET
				Maluti District
				PE - Coega
				Lusikisiki District
				East London Institute
				Queenstown

Your co-operation is always appreciated



H. R. D NCANYWA
CHIEF DIRECTOR:
EDUCATION PROFESSIONAL SERVICES &
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ANNEXURE B

**ADJUSTED TRAINING SCHEDULE FOR MATHEMATICS AND PHYSICAL SCIENCE INTERVENTION PROGRAMME 2017.
PROPOSED CENTRES AND ESTIMATED NUMBERS FOR EACH CENTRE**

(Estimates of the total number of teachers are based on the number of FET Secondary Schools in a district. Fill in the actual numbers and attach names.)

Proposed Centres	East London			Mthatha		
	Estimated	Actual	Estimated	Actual	Estimated	Actual
Participating Districts	Maths	Physical Sciences	Total	Maths	Physical Sciences	Total
KWT	100	100	200			
EL	82	82	164	80	70	150
B/worth	50	50	100	30	30	60
Totals	232	232	464	50	50	100
Facilitator required	4	4	8	160	150	310
Trained personnel	2	4	6	3	3	6
No of Subject Advisors	1	-	1	1	1	2
Leader Teachers	6	6	12	2	2	4
• B/worth	3	3	6	9	9	18
• East London	3	3	6	3	3	6
• KWT	0	0	0	3	3	6
Total Trainers	9	10	19	3	3	6
				12	12	24

Proposed Centres	Port Elizabeth Date: 8-10/02/2017	Lusikisiki Date: 8-10/02/2017	Trinset Date: 8-10/02/2017								
Participating Districts	Maths	Physical Sciences	Total	Participating Districts	Maths	Physical Sciences	Total	Participating Districts	Maths	Physical Sciences	Total
PE											
Uitenhage				Mbizana				Dutywa			
Grahamstown				Lusikisiki				Sterkspruit			
Graaff Reinet				Mt Frere				Ngcobo			
Totals											
Facilitator required				Facilitator required							
Trained personnel				Trained personnel				Facilitator required			
No of Subject Advisors				No of Subject Advisors				Trained personnel			
Leader Teachers				Leader Teachers				No of Subject Advisors			
• Port Elizabeth				• Mbizana				Leader Teachers			
• Uitenhage				• Lusikisiki				• Dutywa			
• Grahamstown				• Mt Frere				• Sterkspruit			
• Graaffreinet								• Ngcobo			
Total Trainers				Total Trainers				Total Trainers			

ANNEXURE C: TIME TABLE TRAINING NSC DEVELOPMENT**VENUE: EAST LONDON****Date: 26-28 JANUARY 2017****DAY 1 MATHEMATICS**

TIME	ROOM A	ROOM B	ROOM C	ROOM D
8:00-10:30	MATHS (pre test)	MATHS(pre test)	MATHS(pre test)	ICT INTEGRATION
10:30- 13 :00	MATHS	ICT INTEGRATION	MATHS	MATHS(pre test)
13:00-14:00				
14:00 – 16:30	ICT INTEGRATION	MATHS	ICT INTEGRATION	MATHS

DAY 1 PHYSICAL SCIENCES

TIME	ROOM A	ROOM B	ROOM C	ROOM D
8:00-10:30	PHY SCIENCES (pre test)	PHY SCIENCES (pre test)	PHY SCIENCES (pre test)	ICT INTEGRATION
10:30- 13 :00	PHY SCIENCES	ICT INTEGRATION	PHY SCIENCES	PHY SCIENCES
13:00-14:00				
14:00 – 16:30	ICT INTEGRATION	PHY SCIENCES	ICT INTEGRATION	PHY SCIENCES

DAY 2 MATHEMATICS

TIME	ROOM A	ROOM B	ROOM C	ROOM D
8:00-10:30	ICT INTEGRATION	MATHS	MATHS	MATHS
10:30- 13 :00	MATHS	MATHS	ICT INTEGRATION	MATHS
13:00-14:00				
14:00 – 16:30	MATHS	ICT INTEGRATION	MATHS	ICT INTEGRATION

DAY 2 PHYSICAL SCIENCES

TIME	ROOM A	ROOM B	ROOM C	ROOM D
8:00-10:30	ICT INTEGRATION	PHY SCIENCES	PHY SCIENCES	PHY SCIENCES
10:30- 13 :00	PHY SCIENCES	PHY SCIENCES (post test)	ICT INTEGRATION	PHY SCIENCES (post test)
13:00-14:00				
14:00 – 16:30	PHY SCIENCES (post test)	ICT INTEGRATION	PHY SCIENCES (post test)	ICT INTEGRATION

DAY 3 MATHEMATICS

TIME	ROOM A	ROOM B	ROOM C	ROOM D
8:00-10:30	MATHS	MATHS	MATHS	ICT INTEGRATION
10:30- 13 :00	MATHS	ICT INTEGRATION	MATHS	MATHS
13:00-14:00				
14:00 – 16:30	ICT INTEGRATION	MATHS	ICT INTEGRATION	MATHS

DAY 3 PHYSICAL SCIENCES

TIME	ROOM A	ROOM B	ROOM C	ROOM D
8:00-10:30	PHY SCIENCES	PHY SCIENCES	PHY SCIENCES	ICT INTEGRATION
10:30- 13 :00	PHY SCIENCES	ICT INTEGRATION	PHY SCIENCES	PHY SCIENCES
13:00-14:00				
14:00 – 16:30	ICT INTEGRATION	PHY SCIENCES	ICT INTEGRATION	PHY SCIENCES