



EASTERN CAPE DEPARTMENT OF EDUCATION

APPLICATION FOR THE REGISTRATION OF A LEARNER FOR HOME EDUCATION

All parents who wish to apply for the registration of learners for home education must complete this form. A separate sheet must be completed for each learner.

1. PHASES

Mark with X the phase for which home education is required:

Foundation Phase (grade 1 – 3)		Grade	
Intermediate Phase (Grade 4 - 6)		Grade	
Senior Phase (Grade 7 – 9)		Grade	

2. INFORMATION ABOUT THE LEARNER

a	Surname of learner					
b	Name of learner					
c	Date of birth	YY	MM	DD	Age	
d	Previous school attended					
	Grade					
e	Physical disability (If any)					
f	Year of commencement of home education					

3. INFORMATION ABOUT THE PARENT WHO IS RESPONSIBLE FOR EDUCATION AT HOME

a	Surname of parent		
b	Name of parent		
c	Postal address		
d	Street / Physical address		

e	Telephone number	
f	Cell phone number	
g	E-Mail address	
h	Street / Physical address where home education is to be provided	
i	Telephone number	
j	Occupation of parent	
k	Educational details of parent	
	Qualifications	
	Experience	
	Expertise	

4. INFORMATION ABOUT THE TUTOR WHO IS RESPONSIBLE FOR EDUCATION AT HOME. (IF APPLICABLE)

a	Surname of tutor	
b	Name of tutor	
c	Postal address	
d	Street / Physical address	
e	Telephone number	
f	Cell phone number	
g	E-Mail address	
g	Occupation of tutor	
i	Educational details of parent	
	Qualifications	

9. STATE REASON(S) WHY YOU ARE APPLYING TO HAVE YOUR CHILD EDUCATED AT HOME

10. DECLARATION

I (name of parent) _____
parent of (name of child) _____
hereby declare that the information I have supplied is correct.

Signed _____ **parent**

Date _____

Please note that, should your application be refused or the registration revoked, you have the right to appeal to the Member of the Executive Council in writing.

11. SUMMARY OF ATTACHMENTS TO THIS APPLICATION FORM

a	Certified copy of birth certificate of the learner.
b	Where applicable: Copy of school report of the learner Transfer certificate of the learner
c	Certified copies of academic qualifications of: The parent The tutor
d	Full details of the education programme
e	Copy of the Time Table
f	Letter from the principal of the public or registered Independent School who will assist with the assessment of the learner's progress at the end of the phase that the learner is completing. In this letter the principal should be acknowledging this duty to be performed.

APPLICATION FOR HOME SCHOOLING

12.RECOMMENDATION OF EDUCATION DEVELOPMENT OFFICER

Recommended / Not Recommended

Comments:

EDUCATIONAL DEVELOPMENT OFFICER

DATE

13.RECOMMENDATION OF DISTRICT DIRECTOR

Recommended / Not Recommended

Comments:

DISTRICT DIRECTOR

DATE

14. RECOMMENDATION OF DIRECTOR – HEAD OFFICE:

Recommended / Not Recommended

Comments:

DIRECTOR:
SSS & SSM

DATE

APPLICATION FOR HOME SCHOOLING

15. RECOMMENDATION OF CHIEF DIRECTOR

Recommended / Not Recommended

Comments: _____

CHIEF DIRECTOR
IMD & G

DATE

1. RECOMMENDATION OF DEPUTY DIRECTOR GENERAL

Recommended / Not Recommended

Comments: _____

DEPUTY DIRECTOR GENERAL

DATE

17. APPROVAL OF THE SUPERINTENDENT GENERAL

Approved / Not Approved

Comments: _____

SUPERINTENDENT GENERAL
DEPARTMENT OF EDUCATION

DATE